

CITY OF YORK COUNCIL - RESOURCES FORWARD PLAN

	TITLE OF REPORT	RESPONSIBLE DIVISION/ REPORT AUTHOR	FOR DECISION/ INFORMATION	FIRST DEADLINE FOR REPORTS TO DIRECTOR & CHAIR OR EARLIEST DISTRIBUTION DATE	RMT/QCG/CMT DATE	EMAP/ AUDIT & GOVERNANCE COMMITTEE	EBS	EXEC	COMMENTS/ GENERATED BY
1	Publication Scheme	Robert Beane			CMT 10/12/2008				CMT Forward Plan
2	Changing Focus on Performance Data	Peter Lowe			CMT 10/12/2008				CMT Forward Plan
3	Conservative Budget Reviews	Ian Floyd/Steve Morton/Charlie Croft/Neil Hindhaugh	To update Members on the reviews of Leisure, Commercial Property, Subsidised Transport and Procurement & Shared Services		CMT 10/12/2008		EBS 16/12/2008	EXEC 23/12/2008	Report at the Author's Request

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4	Audit & Governance Training Session (Taster Sessions on Risk/Financial Reporting/Internal Audit/External Audit/Performance/CAA/ UoR)					Audit & Governance Committee Early January			
5	Risk Management Quarterly Monitoring Report	Audit & Risk Management David Walker	To provide CMT and Members with progress on managing the agreed key corporate risks	22/11/08	CMT 03/12/2008	Audit & Governance Committee 13/01/2009			Business Cycle
6	Shared Service Report	Audit & Risk Management Max Thomas		24/12/08		Audit & Governance Committee 13/01/2009			Business Cycle
7	Back to Front Office' Audit Commission Report	Audit & Risk Management Pauline Stuchfield		24/12/08		Audit & Governance Committee 13/01/2009			Business Cycle
8	Follow Up of Audit Commission Recommendations	Audit & Risk Management Max Thomas		24/12/08		Audit & Governance Committee 13/01/2009			Business Cycle

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9	Use of Resources Action Plan	Audit & Risk Management Pauline Stuchfield/ Peter Lowe		24/12/08		Audit & Governance Committee 13/01/2009			Business Cycle
10	Publication Scheme	Audit & Risk Management Robert Beane		24/12/08		Audit & Governance Committee 13/01/2009			Business Cycle
11	Progress Report on Final Accounts	AD Corporate Finance		24/12/08		Audit & Governance Committee 13/01/2009			Business Cycle
12	Second Corporate Finance and Performance Monitor	Finance/Janet Lornie PIT/Peter Lowe	Provision of the latest forecast of the council's financial and performance position. Actions may be required to agree proposed amendments to plans, mitigation for identified issues and financial adjustments (such as allocations from contingency and virements) which are reserved to the Executive.	05/12/08	CMT 17/12/2008		EBS 13/01/2009	EXEC 20/01/2009	Business Cycle

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13	Second Capital Monitor	Finance Louise Branford-White	Provision of the latest forecast of the council's financial and performance position. Actions may be required to agree proposed amendments to the capital programme and financial adjustments which are reserved to the Executive.	05/12/08	CMT 17/12/2008		EBS 13/01/2009	EXEC 20/01/2009	Business Cycle
14	Resources Directorate Plan	Ian Floyd	To consult and involve Members on the revised strategy document which sets out the medium and long term objectives and priorities of the directorate	01/01/09		Corporate EMAP 20/01/2009			Business Cycle
15	Revenue Budget 2008/09 to 20010/11	Finance Steve Morton	To consolidate the budget proposals from Directorate EMAPs and consider added corporate issues with a view to setting the Council's budget.	22/01/09	CMT 04/02/2009		EBS 10/02/2009	EXEC 16/02/2009	Council 2602/2009

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16	Capital Budget 2008/09 to 2010/11	Finance Louise Branford-White	To consider the capital budget proposals from Directorate EMAPS and consider corporate funding of the programme	22/01/09	CMT 04/02/2009		EBS 10/02/2009	EXEC 16/02/2009	Council 2602/2009
17	Treasury Management Policy 2008/09 to 2010/11	Finance Louise Branford-White	To conform to statutory requirements to set the Council's Treasury Management Policy & Strategy and Performance Indicators for the period to 2010	22/01/09	CMT 04/02/2009		EBS 10/02/2009	EXEC 16/02/2009	Council 2602/2009

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18	Bids for Funding from the Council's Venture Fund	Finance Louise Branford-White	To provide Members with the views of the Venture Fund Panel on a number of bids which are requesting funding from the Venture Fund. The Venture Fund is a source of funding to provide short to medium term financing for capital and/or revenue projects which will reduce the Council's net budgeted expenditure and support and/or achieve the overall goals of the Authority. Members are requested to approve (where appropriate) the advance of funds from the Venture Fund.	22/01/09	CMT 04/02/2009		EBS 10/02/2009	EXEC 16/02/2009	Business Cycle
19	Risk Management Policy Statement and Strategic Framework'	Audit & Risk Management David Walker/Claire Rogers	Members are asked to approve the new Risk Management Policy Statement and Strategic Framework'	06/02/09	CMT 18/02/2009		EBS 24/02/2009	EXEC 03/03/2009	At the Request of the Author

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20	Accounts Submitted for Write Off	Audit & Risk Management David Walker	Mid-year submission of accounts for write-off by the Executive Member and details of write-offs made by delegated authority to the Head of Finance.	28/02/09		Corporate EMAP 17/03/2009			Business Cycle
21	Resources Service Plans, including Revenue & Capital Budget Proposals 2009/10 to 20011/12	ARM/Finance Pauline Stuchfield/Patrick Looker	A report to set before Members detail of the Services provided by Resources Directorate in relation to key drivers, critical success factors, current performance, budget proposals and future direction.	28/02/09		Corporate EMAP 17/03/2009			Business Cycle
22	Risk Management Quarterly Monitoring Report	Audit & Risk Management David Walker	To provide CMT and Members with progress on managing the agreed key corporate risks	06/03/08	CMT 18/03/2008	Audit & Governance Committee 31/03/2009			Business Cycle
23	Update on Use of Resources Action Plan	Audit & Risk Management Pauline Stuchfield/ Peter Lowe		06/03/08		Audit & Governance Committee 31/03/2009			Business Cycle

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24	Draft Internal Audit Plan	Audit & Risk Management Max Thomas		06/03/08		Audit & Governance Committee 31/03/2009			Business Cycle
25	Draft Audit & Inspection Plan	Alastair Newall Audit Commission		06/03/08		Audit & Governance Committee 31/03/2009			Business Cycle
26	Annual Audit Letter	Alastair Newall Audit Commission		06/03/08		Audit & Governance Committee 31/03/2009			Business Cycle
27	Draft Annual Governance Statement	Audit & Risk Management Pauline Stuchfield		06/03/08		Audit & Governance Committee 31/03/2009			Business Cycle
28	Special Half Day Session to take Members through the Draft Accounts	AD Corporate Finance				Audit & Governance Committee June 2009			Business Cycle
29	Draft Statement of Accounts	AD Corporate Finance				Audit & Governance Committee June 2009			Business Cycle

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30	Risk Monitor/Annual Report	Audit & Risk Management David Walker/Claire Rogers			CMT June 2009	Audit & Governance Committee June 2009			Business Cycle
31	Internal Audit Plan	Audit & Risk Management Max Thomas				Audit & Governance Committee June 2009			Business Cycle
32	Internal Audit Annual Report	Audit & Risk Management Max Thomas				Audit & Governance Committee June 2009			Business Cycle
33	Information Management Outturn Report	Audit & Risk Management Robert Beane				Audit & Governance Committee June 2009			Business Cycle
34	Breaches & Waivers Annual Report	Audit & Risk Management Max Thomas				Audit & Governance Committee June 2009			Business Cycle